Department: __________________________ Date Submitted: __________________________

Course No: __________________________ Title of Course: __________________________

Credit Hours: __________________________ Undergraduate Course [ ]  Graduate Course [ ]

Is it desired that this course fulfill a general education requirement?  Yes [ ]  No [ ]
(if yes, please fill out the “Submission of Course for General Education Credit” form)

Course description to be used in catalog:

Reason for offering course (second sheet may be used for additional information):

With what other departments have you checked to avoid duplication of content?
(please attach “Verification of Non-Duplication of Course Content” form)

Please attach an outline of the course, information on course assignments, grading procedures, and a bibliography. One page will be adequate for most courses.